

**MCKEAN COUNTY HOUSING AUTHORITY
VARIOUS SITE ASPHALT CLEANING & SEALING PROJECT**

BID PROPOSAL FORM

BIDDER'S NAME: _____

BIDDER'S ADDRESS: _____

TO: McKean County Housing Authority
415 W. Main Street
Smethport, PA 16749-3366

Bids will be received until 3:00 p.m. on March 6, 2017.

A formal Pre-bid Meeting will not be held. Contractors are encouraged to visit each project site, take their own measurements and familiarize themselves with the project sites. Questions should be directed to Carl Jones, Director of Maintenance – 814-887-5563; ext. #120

1. This project consists of the following:

For the McKean County Housing Authority, this project involves undertaking asphalt driveway and parking area cleaning, (crack repair and seal coating at 20 locations in the Boroughs of Eldred, Smethport, Port Allegany, Kane, Foster Township and Lewis Run and the City of Bradford. This project includes line painting & painting of handicapped parking symbols and loading area/crosswalk designations in all parking areas. All oil spots shall be cleaned prior to seal coating.

For A Partnership in Housing, Inc., this project involves undertaking asphalt driveway and parking area cleaning, crack repair and seal coating at 2 locations in Smethport, 2 in Mt. Jewett and 1 in Kane. This project includes line painting & painting of handicapped parking symbols and loading area/crosswalk designations in all parking areas. All oil spots shall be cleaned prior to seal coating.

This project shall be undertaken in accordance with the General and Technical Specifications and the project contract.

2. The undersigned, having become familiarized with the Contract Documents in their entirety, hereby proposes to furnish all supervision, technical personnel, labor, materials, machinery, tools, appurtenances, equipment, and services, including utility and transportation services required to complete the Various Site Asphalt Cleaning & Sealing Project, all in accordance with the Specification/Contract Documents, for the unit price bid amount(s) as shown.

Contractors are to visit each site and measure all square footage before placing a bid. This project shall be undertaken in accordance with the General and Technical Specifications and the project contract.

3. The Contractor shall be responsible for the proper and complete execution of the work in accordance with the plans (if applicable) and project specifications, and is responsible for the actual quantities necessary to complete all items as specified.

4. In submitting this bid, the Bidder understands that the right is reserved by the McKean County Housing Authority to reject any and all Bids and to waive any informalities in the bidding process.

5. If written notice of the acceptance of this Bid is mailed, to the undersigned within 60 days after the bid opening, the undersigned agrees to execute and deliver an agreement in the prescribed form and furnish the required bonds and insurances within 15 days.

6. Security in the sum of _____ dollars (\$ _____), in the form of _____ is submitted herewith in accordance with the Instructions to Bidders.

7. In addition to the bid, the Bidder is required to submit an Equal Employment Opportunity Certification, a Representations, Certifications, and Other Statements of Bidders, A Previous Participation Certificate, and a Bid Bond with their bid.

8. The Contractor is responsible for any damages that may occur to the properties bid upon and to any adjacent properties. The Contractor is also responsible for maintaining the job site in a clean, safe and sanitary condition at the end of each working day.

9. The undersigned hereby agrees, if awarded the Contract, to commence work within the time limits specified in the General Conditions, and to complete the Contract, as awarded, within **45** calendar days. Bidder accepts the provisions of the Agreement as to liquidated damages in the amount of **\$100** per calendar day, in the event of failure to complete the work on time.

10. For a period of 12-months from the date of final acceptance, the Contractor shall be responsible to promptly remedy any defect(s) in their work or materials. The Contractor shall also be responsible to remedy and/or pay for any damage(s) to other work or property resulting from defect(s) in the Contractor's work.

11. Bidder has examined copies of all the Contract/Specification Documents and hereby acknowledges receipt of the following addenda:

DATE	NUMBER
_____	_____
_____	_____

12. Please see Instructions to Bidders.

BIDDER'S COMPANY NAME: _____

BID #1

MCKEAN COUNTY HOUSING

AUTHORITY

**VARIOUS SITE CLEANING & SEALING PROJECT
BID FORM**

**CRACK REPAIR, SEAL COATING & LINE
PAINTING**

CRACK REPAIR, SEAL COATING & LINE PAINTING:

TOTAL BID AMOUNT \$ _____

In submitting this bid, Contractor certifies that he is familiar with the specifications in their entirety.

This bid on the McKean County Housing Authority Various Site Asphalt Improvements Project, as specified, is respectfully submitted by:

_____	_____
Firm Name	Federal I.D. No.
_____	_____
Signature	Title
_____	_____
Address	Telephone No.
_____	_____
	Fax No.

SEAL (if Bid is by a Corporation)

BID #2

A PARTNERSHIP IN HOUSING, INC.
VARIOUS SITE ASPHALT IMPROVEMENTS PROJECT
BID FORM

CRACK REPAIR, SEAL COATING & LINE
PAINING

CRACK REPAIR, SEAL COATING & LINE PAINTING:

TOTAL BID AMOUNT \$ _____

In submitting this bid, Contractor certifies that he is familiar with the specifications in their entirety.

This bid on the **A Partnership in Housing, Inc. Various Site Asphalt Improvements Project**, as specified, is respectfully submitted by:

Firm Name

Federal I.D. No.

Signature

Title

Address

Telephone No.

Fax No.

SEAL (if Bid is by a Corporation)

NON-COLLUSION AFFIDAVIT OF PRIME BIDDER

State of _____)

County of _____)

_____, being first duly sworn, deposes and says that:

- 1) He/She is (OWNER, Partner, Officer, Representative or Agent) of _____, the bidder that has submitted the attached Bid;
- 2) He/She is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid;
- 3) Such Bid is genuine and is not a collusive or sham Bid;
- 4) Neither the said bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived, or agreed, directly or indirectly, with any other bidder firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted, or to refrain from bidding in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other bidder, firm or person to fix the price or prices in the attached Bid or of any other bidder, or to fix any overhead, profit, or cost element for the Bid prices or the Bid price of any other bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the _____ or any person interested in the proposed Contract; and
- 5) The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the bidder or any of its officers, partners, agents, representatives, owners, employees, or parties in interest, including this affiant.

Signed

Title

Subscribed and sworn to before me this _____ day of _____, 20__

Title _____

My commission expires _____

**CERTIFICATION OF NON-SEGREGATED FACILITIES
AND NON-EMPLOYMENT OF ILLEGAL ALIEN LABOR**

The Bidder certifies that he/she does not maintain or provide for his/her employees any segregated facilities at any of his/her establishments, and that he/she does not permit his/her employees to perform their services at any location, under his/her control, where segregated facilities are maintained. The Bidder certifies further that he/she will not maintain or provide for his/her employees any segregated facilities at any of his/her establishments, and that he/she will not permit his/her employees to perform their services at any location under his/her control where segregated facilities are maintained. The Bidder agrees that a breach of this certification will be a violation of the Equal Employment Opportunity Clause in any contract resulting from acceptance of this Bid. As used in this certification, the term "segregated facilities" means any waiting rooms, work areas, restrooms and washrooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, color, religion, or national origin, because of habit, local custom, or otherwise. The Bidder agrees that (except where he/she has obtained identical certifications from proposed subcontractors) prior to the award of subcontracts exceeding \$10,000 which are not exempt from the provisions of the Equal Employment Opportunity Clause, that he/she will retain such certifications in his/her files.

The Bidder further certifies in accordance with Act 43 (PL May 11, 2006) that he/she shall not knowingly employ, or knowingly permit any of its subcontractors to knowingly employ, the labor services of an illegal alien.

In the event that the Bidder

- (a) knowingly employs or knowingly permits any of its subcontractors to knowingly employ, the labor services of an illegal alien; and
- (b) the Bidder or any of its subcontractors are sentenced under Federal law for an offense involving knowing use of labor by an illegal alien,

The Bidder shall be subject to penalty as prescribed in Pennsylvania Act 43 (PL May 11, 2006).

NOTE: The penalty for making false statements in offers is prescribed in 18 U.S.C. § 1001.

Date: _____, 20__

(Name of Bidder)

Official Address
(including ZIP CODE):

By: _____

(Title)

Employer Identification Number _____

CERTIFICATION OF BIDDER REGARDING EOUAL EMPLOYMENT OPPORTUNITY

INSTRUCTIONS

This certification is required pursuant to Executive Order 11246 (30 F.R. 12319-25). The implementing rules and regulations provide that any bidder or prospective contractor, or any of their proposed subcontractors, shall state as an initial part of the bid or negotiations of the contract whether it has participated in any previous contract or subcontract subject to the Equal Employment Opportunity Clause; and, if so, whether it has filed all compliance reports due under applicable instructions.

Where the certification indicates that the Bidder has not filed a compliance report due under applicable instructions, such Bidder shall be required to submit a compliance report within seven (7) calendar days after bid opening. No contract shall be awarded unless such report is submitted.

CERTIFICATION BY BIDDER

NAME AND ADDRESS OF BIDDER (Include ZIP code)

1. Bidder has participated in a previous contract or subcontract subject to the Equal Employment Opportunity Clause.
 Yes No

2. Compliance reports were required to be filed in connection with such contract or subcontract.
 Yes No

3. Bidder has filed all compliance reports due under applicable instructions, including SF-100.
 Yes No None required

4. Have you ever been or are you being considered for sanction due to violation of Executive Order 11246, as amended?
 Yes No

Name and Title of Signer (Please Type)

Signature

Date

STATEMENT OF BIDDER'S QUALIFICATIONS

All questions must be answered and the data given must be clear and comprehensive. If necessary, questions may be answered on separate attached sheets. The Bidder may submit any additional information he desires.

1. Name of Bidder _____
2. Permanent main office address _____
3. Telephone Number _____
Fax Number _____
Cell Phone Number _____
4. Federal ID Number or S.S. Number _____
5. When Organized _____
6. If a corporation, where incorporated _____
7. How many years have you been engaged in construction under your present firm or trade name? _____
8. Contracts on hand: (Schedule these, showing gross amount of each contract and the appropriate anticipated dates of completion.

9. General character of work performed by you _____
10. Have you ever failed to complete any work awarded to you? _____
If so, where and why? _____
11. Have you ever defaulted on a contract? _____
If so, where and why? _____
12. List your major equipment available for this contract

13. List the most important contract recently completed by you, stating approximate gross cost and the date of completion.

14. Experience in work similar in importance to this project.

STATEMENT OF BIDDER'S QUALIFICATIONS (continued)

15. Background and experience of the principal members of your organization including the officers.

16. Give bank reference _____

17. Give 3 references (Name, Address & Telephone Number) for jobs recently completed:

- 1. _____
- 2. _____
- 3. _____

18. Name, address, and Telephone Number of your insurance agent:

19. Name, address and Telephone Number of you Bonding Company:

20. The undersigned hereby authorizes and requests any person, firm, or corporation to furnish any information requested by the (OWNER) in verification of the recitals comprising this Statement of Bidder's Qualifications.

Date: _____ day of _____, 20__.

NAME OF COMPANY: _____

BY: _____

TITLE: _____

State of _____)

County of _____)

_____, being a duly sworn representative of (Name of Bidder), deposes and says that all statements herein contained are true and correct.

Subscribed and sworn to before me this _____ day of _____, 20__.

_____ Notary Public

My commission expires _____, 20__.

STATEMENT OF BIDDER'S QUALIFICATIONS (continued)

Certifications:

I, _____, certify that I
am the _____ of the Corporation named as
CONTRACTOR herein; that _____ who
signed this Agreement on behalf of the CONTRACTOR, was the
_____ of said Corporation; that
said Agreement was duly signed for and in behalf of said Corporation by authority of
its governing body, and is within the scope of its corporate powers.

Title: _____

(Corporate Seal)

BID BOND

KNOW ALL MEN BY THESE PRESENTS THAT WE, THE UNDERSIGNED

_____ as PRINCIPAL; and

_____ as SURETY,

are held and firmly bound unto _____, hereinafter called the "OWNER," in the penal sum of _____ Dollars (\$ _____), lawful money of the United States of America, for the payment of which sum will and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

The CONDITION OF THIS OBLIGATION IS SUCH, that whereas the Principal has submitted the accompanying bid, dated _____, _____, for _____ (description of Work).

NOW, THEREFORE, if the Principal shall not withdraw said Bid within the period specified therein after the opening of the same, or, if no period be specified, within thirty (30) days after the said opening, and shall within the period specified therefore, or if no period be specified, with ten (10) days after the prescribed forms are presented to him/her for signature, enter into a written Contract with the OWNER in accordance with the Bid as accepted, and give bond with good and sufficient surety or sureties, as may be required, for the faithful performance and proper fulfillment of such Contract; or in the event of the withdrawal of said Bid within the time specified, if the Principal shall pay the OWNER may procure the required Work or supplies or both, if the latter be in excess of the former, then the above obligation shall be void and of no effect, otherwise to remain in full force and virtue.

IN WITNESS WHEREOF, the above-bounded parties have executed this instrument under their several seals this _____ day of _____, 20____, the name and corporate seal of each corporate party being hereto affixed and these presentees signed by its undersigned representative, pursuant to authority of its governing body.

INDIVIDUAL OR PARTNERSHIP PRINCIPALS

_____ (SEAL)

In the presence of:

CORPORATE PRINCIPAL

ATTEST:

BY: _____ (SEAL)

SURETY

ATTEST:

BY: _____ (SEAL)

Countersigned:

BY: _____

Attorney-in-fact,

State of _____

CERTIFICATE AS TO CORPORATE PRINCIPAL

I, _____, certify that I am the _____, Principal in the within bond; that _____, who signed the said bond on behalf of the Principal, was then _____ of said Corporation; that I know his/her signature, and his/her signature thereto is genuine; and that said bond was duly signed, sealed and attested to for and on behalf of said Corporation by authority of his/her governing body.

Title: _____

(CORPORATE SEAL)

SUBCONTRACTOR REQUIREMENTS

- 1. Prime Contractors are ultimately responsible for all actions or non-actions of their Subcontractors during the course of the contract.**
- 2. Before executing any subcontract the successful Bidder shall submit to the McKean County Redevelopment Authority, the name, address and telephone numbers for any proposed Subcontractor for prior approval.**
- 3. Upon approval, the Prime Contractor shall submit to the McKean County Redevelopment Authority, an executed Subcontractor's Non-Collusion Affidavit and Insurance Certificate for each Subcontractor.**
- 4. In no instance shall a Subcontractor perform any work on the project until the Prime Contractor has provided the Owner with the Subcontractor's insurance certificate and Non-Collusion Affidavit.**
- 5. If Subcontractor is an "owner-operator" without Workmen's Compensation, the Prime Contractor shall add the Subcontractor to his/her Workmen's Compensation Insurance. Under no circumstances is anyone to work on this project without Workmen's Compensation Insurance.**
- 6. Prime Contractors shall provide weekly payroll reporting forms for all Subcontractor owner-operators to insure that they are being paid the required prevailing wage rate.**
- 7. Subcontractors with employees shall submit weekly payroll reporting forms to the Prime Contractor. The Prime Contractor shall then submit the Subcontractor's payroll reporting forms to the McKean County Redevelopment Authority.**
- 8. Subcontractors are bound by the same reporting requirements as the Prime Contractor (i.e. WBE/MBE, Section 3, Prevailing Wage, etc.).**

PROPOSED SUBCONTRACTORS FORM

PARTICULARS

1.01 Herewith is the list of Subcontractors referenced in the bid submitted by:

1.02 (Bidder)

1.03 To (Owner) McKean County Redevelopment & Housing Authority

1.04 Dated _____, and which is an integral part of the Bid Form.

1.05 The following work will be performed (or provided) by Subcontractors and coordinated by us:

LIST OF SUBCONTRACTORS

2.01 WORK SUBJECT.....SUBCONTRACTOR NAME.....

A.

B.

C.

D.

E.

F.

G.

H.

I.